

Group Trip Budget

Agree the per-person total before anyone books. Mark each line Shared (divided by the group) or Per person (same for everyone).

Destination	
Dates	
Number of people	
Currency	

BUDGET

Category	Item	Shared or per person	Planned	Actual	Per person
Transport					
Transport					
Accommodation					
Food					
Food					
Activities					
Activities					
Other					
Subtotal					
Buffer 10%					
Total					

PAYMENTS IN

Name	Owes	Paid	Still due	Date paid